#

**DISCIPLINE REFERRAL**

This report is to notify the parent/guardian that the student is being held responsible for an infraction of the Sherman Central School District Code of Conduct. We are here to support your efforts in promoting appropriate behavior. Please do not hesitate to call the school at 716–761-6121 or email ihite@shermancsd.org, if further clarification on the report is necessary.

|  |  |  |
| --- | --- | --- |
| **Student’s Name** | **Grade** | **Date** |

|  |  |
| --- | --- |
| **Time** | **Location** |

| **Incident:** |
| --- |

| **Staff Member Initiating Report**: |  |
| --- | --- |

| **Teacher Action Before the Referral** |  |  |  |
| --- | --- | --- | --- |
| Student verbally corrected |  | Consulted Counselor/Psychologist |  |
| Student seating reassigned |  | Consulted Administration |  |
| Conference with student |  | Referral to Student Success Team (SST) |  |
| Parent/Guardian contacted |  | Teacher Detention |  |
| Parent/Guardian conference |  |   |  |

| **Administrative Action:** |  | **Date:** |  |  | **Date:** |
| --- | --- | --- | --- | --- | --- |
| Verbal Warning |  |  | Parent/Guardian Conference |  |  |
| Administrative Detention |  |  | In School Suspension |  |  |
| Referral to Student Success Team (SST) |  |  | Out of School Suspension |  |  |

| **Additional Administrative Notes:** |
| --- |

| **Administrator’s Signature:** |  | **Date:** |  |
| --- | --- | --- | --- |
| **For Office Use ONLY:** |  |  |  |  |
| Student Athlete and/or Extracurricular | Yes | No | Disciplinary Code #: |  |
| National Honor Society | Yes | No | VADIR #: |  |

Copies to Parent, Staff, Student File, Others